

STUDENTS' GRANTS at SSU 2017

Call for Grants Application for Students and PhD Students

of Sumy Sumy State University

Grants for mobility and research for groups

In the framework of the Czech Republic Development Cooperation project:

***“Enhancement of Capacity Building Process in Quality of Education
and Research at SNAU and SSU” 2017-2018***

Information and documents:

- General information
- Call for application 2017
- Instruction to submit project application

- **General information**

The Call for Project Grant Competition at SSU is designed for the students and PhD Students in accredited bachelor, master and Ph.D. programmes. The general topic is focused mainly on students' impact into SSU development (quality assurance, science and self-government) and rural development in Ukraine. The main projects activities expected to be implemented within the call should be linked with students' professional education (scientific activity to support particular field data collection) and, among the rest, should have a scientific publication as a result.

- **Call for application 2017**

1. The project applications language is English.
2. The applications for the grants are to be **till June 30, 2017** both in electronic form to the email: pantomima@ukr.net and a hard copy (printed version) with original signatures of the applicant and co-applicants to the UAB project office (room K-2 230). (11.00 till 15.00).
3. The printed versions of the applications must be signed also by a SSU supervisor of the applicant as a person who guarantees the project implementation after the financing is granted.
4. The applications submitted after the deadline or the applications missing all formal requirements will not be considered as eligible for the competition.
5. The applications will be reviewed and assessed by a Committee consisting of SSU and CULS representatives. The grantee will be informed about being selected by the Committee within a month term, till **the end of July, 2017** on e-mail or via the phone call.

6. The applications must include the following **sections**:
 - a) Title page in a prescribed form
 - b) A concept note (general short information about the project, max 1500 symbols, in English and Ukrainian versions)
 - c) Detailed project description
 - d) Budget: justified finances required for the project.

7. The Committee will use the following assessment (evaluation) criteria for the applications:

- a) scientific value – scope and actuality of the data used, scientific problem addressed/solved
- b) uniqueness of the problem tackled and the project proposal itself
- c) if the goals/planned outcomes of the project are realistic
- d) approach to the project and methods used in the project
- e) SSU-CULS teamwork level
- f) adequacy of financial costs requested
- g) planned project outcomes

8. Preference criteria for assessing the project (grant applications) are set as follows*:

- a) The person who is submitting the project must be a bachelor, master or Ph.D. student at SSU
- b) The requested grant for one month of the project duration must be inferior or equal to **240 EUR**.
- c) The project duration must be no longer than 4 month.

*Not complying with the preference criteria implies that the application for a grant will not be accepted.

9. Submitting printed version

10. One version of complete project proposal for the competition must be delivered in due time to the office of the International Economics Department, SSU (UAB project office (room K-2 230). (11.00 till 15.00) to Ms. Oksana Zamora, Ph.D.

The printed version of the project proposal (project application) must be signed by all persons who participated in the project implementation.

11. The application with incomplete information or with formally incorrect data and information will be discarded from the competition/rejected to participate in the competition.

12. The grant applications will be reviewed and evaluated by the Committee (consisting of CULS and SSU representatives). Information about the results of the review and the list of projects approved for financing **will be announced on July 10, 2017** at: the SSU official web-site, International Relations Office informational board.

THE INSTRUCTIONS TO SUBMIT THE PROJECT APPLICATION

1. Title page

Prescribed form of a title page should include the SSU-CULS project logos.
The form may be found in the attachment.

2. General information about the project (in English)

Project title

Project title is the text item containing maximum 200 characters. It can contain both letters and numbers or special characters. The title starts with capital letter and is not ended by dot (.). Do not use abbreviations in the title.

Key words

Indicate maximum six key words which are separated by semicolon (;). Key word might be composed of more words. Do not use abbreviations as key words.



Target group

Those parties you are addressing as the objects of your research. Their main characteristics. Why you decided to use them as a case study.

Beneficiaries

Who can use your project outcomes and where they may be applied.

Summary of the project proposal

Summary is the text item about the maximal size of 1000 characters. It might contain both letters or numbers or other special characters. The summary should reflect the nature of the project.

It should briefly describe the topic, the problem, state the main objectives and outline of their solutions and project outcomes.

Start, end of the project

The duration of the project is 4 months maximum (the project coordinator decides about the duration of the project him-/herself). The project can be implemented within the period between July 10, 2017 and November 15, 2017.

3. Project description

The overview of the state-of-art

- Briefly describe the importance of the topic.
- Problem to be tackled within the project research.
- A brief review of literature (background of work that has already been done, nestled in the international context, the most important publications on the topic - including recent and foreign literature)

Objectives of the project

- The main objective of the project (What would you like to achieve?)
- Main working hypothesis - several points

Project timeline

Briefly describe what, when, where and by whom will be done within the project scope.

Methods used

- The main steps in dealing with the topic, description of the methodology, description of the design of data collection, the justification of selected methods.

Project benefits (contribution of the project) and planned project outcomes

- Can the project outcome contribute to scientific discussion about the topic/solving a certain problem/description of a current situation?
- Why is the solution important for science or for practice (especially in applied research)?
- Expected publications, especially articles in scientific journals
- Conferences and other research promotion

Continuity of the project to other projects/project sustainability

- Is this research a part of a comprehensive project?

- Is it assumed to involve wider team? Is it anticipated to collaborate with other institutions or experts (International cooperation)?

Overview of the literature used

- Indicate only the publications cited in this methodology

Research team

- The members of the research team have to be specified according to his/her position in the team (main coordinator, co-researcher) and his/her relation (affiliation) to SSU (bachelor, master or PhD. student, staff) and working unit or department where the person studies/works. The main coordinator of the project must be the student. Other members of the research team (co-researchers) can be the students of SSU) or academic, research or development staff members of SSU.
- Short CVs of all the research team members should be attached as annexes.
- The research team should obligatorily include the main coordinator's supervisor (if this condition is not met, the project is discarded from the evaluation /assessment/, it means the project is considered to be invalid).
- The number of academicians within the research team should be at the minimum possible level. The number of students should significantly exceed the academic participants.
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NOTE:

“Main coordinator” –is a person which coordinates the implementation of the project and its budget spending and s/he is responsible for the project implementation. One project can be led only by one project coordinator.
“Co-researcher” - is the person which participates in the project implementation.

4. Budget

- There must be detailed calculation and justification of required finances broken down according to the project team's activities
- May include travel costs, accommodation and per-diem for students. Specify these items for each person in research team and per activity.
- Each spending, should be provided with the proving documentation, e.g. receipts, tickets, boarding passes, etc.

NOTE:

Maximal size of the Project description is 5 pages (Times New Roman, font size 12, space 1/single/) including tables, graphs and pictures or photos/

The deadline for submitting the application (project proposals) in printed and electronic versions is:

- **June 30, 2017 till 23:59 - electronic version to the email: pantomima@ukr.net**
- **June 30, 2017 from 11:00 till 15:00 a.m. - printed version by submitting to the UAB project office (room K-2 230).**

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***“Enhancement of Capacity Building Process in Quality of Education
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Project title:

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Main coordinator:

Name: _____ (signature)

Faculty, group: _____

Contact details (cell phone #, e-mail): _____

Co-researchers:

#	Name	Faculty, group	Signature

Supervisor: Name, title signature



CZECH REPUBLIC
DEVELOPMENT COOPERATION



Date and place:

General information about project

Project title:

Key words:

Target group:

Beneficiaries:

Start, end of the project:

Summary of the project proposal:

Requested budget:



CZECH REPUBLIC
DEVELOPMENT COOPERATION



Project description

1. The overview of the state-of-art
2. Objectives of the project
3. Project timeline
4. Methods used
5. Project benefits (contribution of the project) and planned project outcomes
6. Continuity of the project to other projects/project sustainability
7. Overview of the literature used
8. Research team
9. Budget
10. Annexes